

Midterm Academic Progress Report

New England School of Acupuncture

At the midterm of each semester, all faculty members are required to submit to the Academic Dean a Midterm Academic Progress Report for any student whose performance is of concern, so that any necessary follow-up may occur. Faculty members are required to meet with all students for whom they have submitted a report. The Academic Dean is available for further review of student status with faculty as needed.

Today's date: _____ Course: _____

Faculty name (please print): _____

Complete all appropriate:

Student Name: _____

_____ **The above student is at risk of failing the course due to:**

_____ academic performance

_____ attendance (and has not made up missed course material)

_____ **The above student will probably pass the course but is of concern either because of marginal, sporadic, or declining performance, learning style, level of participation, etc. (Please specify).**

When did you discuss this with the student? Please list the approximate date of the conversation, strategies discussed, and the outcome.

Please indicate whether you think the Academic Dean should meet with this student.

Faculty Signature _____

Thank you very much for your attention to this report.