

## New England School of Acupuncture IRB Fee Schedule

When a project is supported by a grant, contract, or party external to NESAs, the fees are to be included in the grant or contract budget as indirect cost items. Other educational institutions, state and local agencies, private foundations, and private firms are considered external parties. Failure to include the review fees in a grant or contract budget does not relieve the applicant of the responsibility for fee payment.

Investigators and departments are responsible for payment of the IRB fees if the cost is not ultimately reimbursed by the sponsor. When a project is supported by NESAs funds rather than by an external party, no fees are charged.

The amount of all fees will be reviewed each year by the NESAs IRB and may be subject to change.

**Students** conducting research to fulfill educational requirements are exempt from the fee. There will be no fee for **pre-review of protocols requiring full review**

Fees are normally charged when a project is reviewed at a convened meeting of the IRB. When full fee payment is appropriate, the **initial review fee** is \$1500.00 or 1.5% of the funds provided as indirect costs for the support of the project, whichever is the lesser amount.

The IRB may approve a project for a period of no longer than one year. If a project approved at a convened meeting of the IRB is not completed within the initial approval period, it must be given continuation review. The normal fee for such **continuation review** is \$300.00 or 2% of the funds provided as direct costs for the support of the project, whichever is the lesser amount. (Each additional site -\$50.00)

**Review of revisions**, such as changes to the protocol and informed consent document: \$200.00 (Each additional site -\$50.00)

The fee for **Expedited review** will be \$250.00 (Each additional site - \$25.00)

There will be a processing fee of \$25.00 for **Exemption applications**.

**Review of advertisements** (submitted subsequent to initial review) - \$125.00

If an investigator feels a fee imposes an undue hardship, he/she may submit a **written** appeal to the IRB for a fee waiver. Fee waivers will be considered where funding is limited and the investigator feels that the fee will impede the conduct of the study. The waiver request will be considered, approved or disapproved by the IRB Chair.

Requests for fee refunds in the case of studies cancelled prior to board review can be made **in writing** to the IRB Chair. The decision to refund the fee in whole or in part will be made relative to the degree of effort expended in processing the application to date.